



Office of the
Councillors Old Malda Municipality

P.O. : Old Malda, Dist. : Malda.

STD : 03512
Chairman Off. : 260235
Resi. : 260253
Cell No. : 94343 72047
Vice-Chairman Off. : 260643
Resi : 260207
Cell No. : 94341 70793
Executive Officer : 260036
Fax : 260235
Fax : 260036

Sri Kartick Ghosh
Chairman
OLD MALDA MUNICIPALITY

Md. Safiqul Islam
Vice-Chairman
OLD MALDA MUNICIPALITY

Memo No. : 528/OMM/2023-2024

Date : 19-06-2023

DETAILED NOTICE INVITING QUOTATION

Sealed quotations are invited as specified by the Chairman, Old Malda Municipality from the eligible tenderer as per specification and will be received by the Chairman, Old Malda Municipality on behalf of Board of the Councilors of Old Malda Municipality, P.O- Old Malda, Dist- Malda.

1(a)	Name of Work	:	Supply of Printer and other accessories for PWD Section.
b)	Supplier eligible to submit tender	:	Outsiders, Reputed Contractor, should process valid PAN, GST Registration, Professional Tax Clearance Certificate & valid Tread License.
c)	Last date time limit & place for dropping of quotation documents	:	23/06/2023 upto 3.00 P.M in the tender box kept at Old Malda Municipal Office
d)	Date, time & place of opening the tender	:	23/06/2023 at 3.30 P.M at the chamber of the undersigned.
e)	Time of completion of supply	:	Within 15 days after receiving supply order.

TECHNICAL SPECIFICATION

Sl no	Specification of Materials	Quantity	Unit	Rate including all taxes	Amount
1.	5 user Antivirus Quick Heal	1	Nos		
2.	Scanner cum Printer(Make - HP / equivalent)	1	Nos		

2) Applicants intending participant to drop the quotation papers are requested to enclose self-attested zerox copy of valid GST Registration, PT clearance certificate, PAN Card, valid tread license along with rate quotation group wise separate sealed envelope to the Chairman, Old Malda Municipality, P.O Old Malda.

3) The undersigned reserves the right to reject the lowest quotation or all the quotations without assigning any reason thereof and he is not bound to accept the lowest tender also.

4) Incase of any dispute arising in this regard the Court of Malda will have exclusive Jurisdiction to deal with the same.


Chairman

Old Malda Municipality
Dated- 19-06-2023

Memo No. 528(10)OMM/2023-24

Copy forwarded for information to :

- 1) The District Magistrate, Malda.
- 2) The SDO Sadar Malda,
- 3) I.C Malda P.S, Old Malda, Malda.
- 4) The Executive Officer, Old Malda Municipality.
- 5) The Finance Officer, Old Malda Municipality.
- 6) The Head Clerk, Old Malda Municipality.
- 7) The S.A.E, Old Malda Municipality.
- 8) The Accountant, Old Malda Municipality.
- 9) Notice Board Old Malda Municipality
- 10) Municipal Website, omm.org.in for wide circulation please.


Chairman

Old Malda Municipality

Sarat Das



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1(a)	Name of Work	:	Supply of Chair , Table for PWD Section.
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TECHNICAL SPECIFICATION

Sl no	Specification of Materials	Quantity	Unit	Rate including all taxes	Amount
1.	Wooden Chair	1	Nos		
2.	Steel Table (4 feet x 2 feet) with drawer.	1	Nos		

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