



Office of the
Councillors Old Malda Municipality

P.O. : Old Malda, Dist. : Malda.

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Sri Kartick Ghosh
Chairman
OLD MALDA MUNICIPALITY

Md. Safiqul Islam
Vice-Chairman
OLD MALDA MUNICIPALITY

Memo No. :

Date :

DETAILED NOTICE INVITING QUOTATION

Sealed quotations are invited as specified by the Chairman, Old Malda Municipality from the eligible tenderer as per specification and will be received by the Chairman, Old Malda Municipality on behalf of Board of the Councillors of Old Malda Municipality, P.O- Old Malda, Dist- Malda.

1(a)	Name of Work	:	Repair and renovation of office godown near old municipal office by replace of old damaged material from shutter system under this ULB.
b)	Supplier eligible to submit tender	:	Outsiders, Reputed Contractor, should process valid PAN, GST Registration, Professional Tax Clearance Certificate & valid Tread License.
c)	Last date time limit & place for dropping of quotation documents	:	07/08/2024 upto 3.00 P.M in the tender box kept at Old Malda Municipal Office
d)	Date, time & place of opening the tender	:	07/08/2024 at 3.30 P.M at the chamber of the undersigned.
e)	Time of completion of supply	:	Within 15 days after receiving supply order.

TECHNICAL SPECIFICATION

Sl no	Specification of Materials	Quantity	Unit	Basic Rate	Gst Charges	Rate including all taxes	Amount
1	Repair and renovation of office godown shutter near old municipal office by replace of following old damaged material from shutter system – spring , bearing, G 6 piece profile, Guide patti, Shutter clip, cleaning and greasing all complete and newly fit chain pulley system (Quantity of material as required to complete the work and as per direction of EIC.), including labour charges and any van charges for workshop to site and vice versa and any other charges included.	1	Job				

2) Applicants intending participant to drop the quotation papers are requested to enclose self-attested zerox copy of valid GST Registration, PT clearance certificate, PAN Card, valid tread license along with rate quotation group wise separate sealed envelope to the Chairman, Old Malda Municipality, P.O Old Malda.

3) The undersigned reserves the right to reject the lowest quotation or all the quotations without assigning any reason thereof and he is not bound to accept the lowest tender also.

4) Incase of any dispute arising in this regard the Court of Malda will have exclusive Jurisdiction to deal with the same.

Sd/-

Chairman

Old Malda Municipality
Dated- 30.07.2024

Memo No. 697/10/OMM/2024-25

Copy forwarded for information to :

- 1) The District Magistrate, Malda.
- 2) The SDO Sadar Malda,
- 3) I.C Malda P.S, Old Malda, Malda.
- 4) The Executive Officer, Old Malda Municipality.
- 5) The Finance Officer, Old Malda Municipality.
- 6) The Head Clerk, Old Malda Municipality.
- 7) The S.A.E, Old Malda Municipality.
- 8) The Accountant, Old Malda Municipality.
- 9) Notice Board Old Malda Municipality
- 10) Municipal Website, omm.org.in for wide circulation please.

Chairman
Old Malda Municipality